

1 **THE BOARD OF COMMISSIONERS OF CRAVEN COUNTY RECONVENED ITS**
 2 **RECESSED SESSION OF JUNE 1, 2020 ON JUNE 3, 2020 AT 4:00 P.M. IN THE**
 3 **COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION**
 4 **BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA. THE**
 5 **PURPOSE OF THE MEETING WAS TO CONDUCT A BUDGET WORK SESSION.**

6
 7 **MEMBERS PRESENT:**

8 Commissioner Thomas F. Mark
 9 Commissioner Jason R. Jones
 10 Commissioner George S. Liner
 11 Commissioner Denny Bucher
 12 .Commissioner Theron L. McCabe

13
 14 **MEMBERS EXCUSED**

15 Commissioner Johnnie Sampson, Jr

16
 17 **MEMBERS REMOTE:**

18 Commissioner E. T. Mitchell

19
 20 **STAFF PRESENT:**

21 Jack B. Veit, III., County Manager
 22 Craig Warren, Finance Director
 23 Gene Hodges, Assistant County Manager
 24 Nan Holton, Clerk to the Board

25
 26 Chairman Mark stated the purpose of the meeting was to review what has been accomplished in
 27 the previous work sessions. He requested that County Manager Jack Veit give a COVID 19
 28 update.

29
 30 Mr. Veit stated that as of today the active cases have dropped from 112 down to 60 and no new
 31 cases have been added in the past two days. There are still three COVID patients hospitalized.

32
 33 Finance Director, Craig Warren provided the Board with a handout outlining the changes to the
 34 recommended FY 21 Budget, which Mr. Veit reviewed line by line.

35		<u>Revenue</u>	<u>Expenditure</u>
36	Total per Recommended Budget	\$114,699,171.00	114,699,171.00
37			
38			
39	General Revenues:		
40	Increased projected ABC distribution by 10%	80,000.00	
41	Commissioners-decreased travel/training, budget covers 3 to DC		
42	& 6 for County Assembly Day		(12,765.00)
43	Special Appropriations:		
44	Promise Place		25,000.00
45	Coastal Women's Shelter		25,000.00
46	HCCBG/Senior Companion-Coastal Community Action,		2,556.00
47	Funded match same as prior fiscal year		
48	Craven County Disaster Recovery Alliance		5,000.00
49	Merci Clinic		10,000.00
50	Beaver Management		6,000.00
51	RCS		26,000.00
52	Red Cross		6,000.00
53	Realize U 252		25,000.00
54	HCCBG/Havelock Congregate Meals-City of Havelock		249.00
55	Funded match & recreation approp same as prior fiscal year		
56	Boys & Girls Club		10,000.00
57	Salary Adjustments – merits for Manager, ROD and Sheriff		11,026.00
58	Purchase four additional Ford Fusions with FEMA proceeds		73,061.00
59	(2) DSS, (1) Tax, (1) Env. Health		
60	Tax Appraisal-decreased board member		(1,553.00)
61	compensation to prior fiscal year amount		
62	Tax Collections-unfunded Collection Clerk I position		(48,084.00)
63	that was funded inadvertently		
64	Tax Collections-reduction in rental car gross receipts revenue	(20,000.00)	
65	Public Buildings-funds added for preliminary expenses related		60,000.00
66	To new Havelock DMV office		
67	Craven JCPC Funding Recommendations	320,335.00	320,335.00
68	Sheriff-Funded one FT road deputy position w/equipment		110,701.00

69	Justice Assistance Grant-remove amount, Sheriff to bring forth BA		(1,300.00)
70	Communications-unfunded 2 nd Telecommunicator I FT position		(49,541.00)
71	Funded inadvertently		
72	Communications-funded TO hours same as prior fiscal year		5,270.00
73	Vanceboro Rescue-County appropriation increased		25,000.00
74	DSS-funds added to purchase vehicle/Ford Fusion		18,265.00
75			
76			
77			
78	TOTAL	115,079,506.00	115,350,390.00
79			
80	Recommended fund balance appropriation	1,065,553.00	
81	Additional fund balance appropriation	<u>270,884.00</u>	
82			
83		1,336,437.00	

84
85 Mr. Veit then reviewed the CARES Relief Funds allocation plan again, since Commissioner
86 Mitchell had not been present at the previous meeting when that information was approved.

87
88 At this time, Chairman Mark opened the floor up for discussion and questions, as the Finance
89 Director will need to prepare the FY21 Budget Ordinance based on these directives to have
90 prepared for the June 15, 2020 meeting.

91
92 Commissioner Jones indicated the significance of working out any disagreements with the
93 proposed budget today, to allow staff time to create the budget ordinance and to ensure approval
94 of the budget on June 15th. He said he was concerned knowing there are issues and feels it is
95 important to hash those differences out now.

96
97 There was discussion of not providing a COLA for the employees, but having the understanding
98 that it would be revisited in November. Commissioner Mitchell expressed mixed feelings about
99 not having a tax increase based on input from her constituents about the recycling program, more
100 support for the Sheriff, and more funding for the improvement of the schools.
101 Commissioner Liner expressed his support of the changes presented, but he reserved the right to
102 make up his mind when the final budget is presented on June 15th.

103
104 Mr. Veit reminded the Board that they are not adopting the budget today, they are just accepting
105 the changes that have been made, and if there are other changes that need to be made, they
106 should be presented by Friday. He also brought Commissioner Mitchell up to date on the
107 discussion of a ¼ cent sales tax referendum that was discussed at the previous meeting.

108
109 They discussed the recycling program and the fact that it has a 5 year contract; they reviewed the
110 funds that have already been infused into the Sheriff’s Office above and beyond his original
111 budget; and they discussed the ¼ cent sales tax referendum option in 2021 to fund School
112 Resource Officers and facilities. Prior COLA increases were reviewed as well as employee
113 retention trends.

114
115 Commissioner Jones inquired about the vehicle fleet and if that is at an optimal level? Assistant
116 County Manager Gene Hodges reviewed the annual rotation of vehicles and Mr. Veit
117 emphasized the need for new vehicles to keep employees safe on the road.

118
119 Commissioner Jones motioned to add four more Ford Fusions to the FY21 Budget. His motion
120 was seconded by Commissioner McCabe and carried 6-0 in a roll call vote. Mr. Veit confirmed
121 the cost of each Fusion to be \$18,000 for an addition of \$72,000 to the budget.

122
123 There being no more discussion about issues, the Board was urged to provide direction to the
124 staff.

125
126 Commissioner Bucher motioned to accept the changes to the FY21 Budget as presented. His
127 motion was seconded by Commissioner Jones. The motion carried in a 6-0 roll call vote.

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129 At 4:49 p.m. Commissioner McCabe motioned to adjourn, seconded by Commissioner Jones and
130 carried unanimously.

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134 _____
135 Chairman Thomas F. Mark
136 Craven County Board of Commissioners
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139 _____
140 Nan Holton
141 Clerk to the Board
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